

DELAWARE PROFESSIONAL STANDARDS BOARD

The Townsend Building
401 Federal Street, Suite 2
Dover, Delaware 19901

Meeting Minutes

Department of Education
Cabinet Room
Dover, DE 19904
November 2, 2017
5:00 P.M.

Members Present: Gerald Allen, Amber Augustus, Stephanie DeWitt, Terri Eros, Darren Guido, Sandra Hall, David Kohan, Fran O'Malley, Darlene, O'Neill, Byron Murphy, Mary Pinkston, and Sue Smith

Members Absent: Diane Albanese, Jennifer Burton, Nelia Dolan, and Stephanie Smith

Others Present: Chris Kenton, PSB Executive Director; Laura Makransky, Deputy Attorney General, representing the PSB; Rick Lane, PSB Administrative Assistant; Wendy Modzelewski, DOE; Angeline Rivello, DOE; Deb Stevens, DSEA; Tammy Croce, DASA; Frank Livoy, University of Delaware; Lisa Hedrick, ETS; Larissa Schutt, TFA; Angela Harvey-Bowen, TFA, Wendee Bull, TFA; Jorden Jones, TFA

I. Opening

- A. **Call to Order:** Byron Murphy called the meeting to order at 5:02 p.m.
- B. **Roll Call**
Rick Lane conducted roll call for the meeting with 12 members present (Allen, Augustus, DeWitt, Eros, Guido, Hall, Kohan, O'Malley, O'Neill, Murphy, Pinkston, and Smith).
- C. **Approval of Agenda**
A motion was made by Gerald Allen and seconded by Darren Guido to approve the November 2, 2017 agenda. ***The motion carried*** (12 Yes to 0 No's – Allen, Augustus, DeWitt, Eros, Hall, Guido, Kohan, O'Malley, O'Neill, Murphy, Pinkston, and Smith).
- D. **Approval of Minutes for May 4, 2017, July 6, 2017, August 3, 2017, and September 7, 2017**
Due to insufficient members in attendance for a vote and approval, the minutes for these meetings will be posted for approval at the next meeting.

II. Public Comment

None

III. Executive Director's Report

Mr. Kenton reported that he:

- Met with Alyssa Moore and Jon Neubauer to discuss PDAC agenda, as well as to start developing an approval rubric for program providers of Microcredentials.
- Attended the State Teacher of the Year Banquet. Secretary Bunting has asked him to take a more active role in this program over the next year. He will be listed as the State Coordinator, but will be sharing the responsibilities with other members of the Department.
- Helped Jinni Forcucci from Sussex Tech submit her National Teacher of the Year Application. Also met with Jinni and Wendy Turner to go over TOY expectations.
- Presented to the H.R. Directors at Polytech High School to go over PSB items.
- Met with Secretary Bunting to go over our PSB upcoming agenda.
- Met with Donna Johnson from the State Board of Education to go over our upcoming agenda to let her know which regulations may be coming forward.
- Met with Wendy Modzelewski from the Licensure and Certification Office.
- Held our PSB/DOE monthly meeting with the Licensure and Certification Office.
- Met with Byron Murphy and Mary Pinkston to go over the upcoming PSB agenda.
- Have held several discussions with David Kohan regarding the potential need for a Dean of Students Regulation
- Presented Regulation 1515 to the State Board of Education. We did receive public comment from the State Board regarding 1515.
- Met with Donna Johnson from State Board to research areas of Code dealing with Electronic Communication.
- Held several conversations with C.R. and Capital School Districts H.R. Directors on Special Education Emergency Certificate issues.

IV. **Presentation**

- Lisa Hedrick gave a presentation updating the board on the Performance Assessment
- Larissa Schutt, Angela Harvey-Bowen, Wendee Bull and Jorden Jones gave a presentation to the board regarding the Lead For Delaware program

V. **Action Items**

A. Regulation 1507 – Alternative Routes to Teacher Licensure & Certification Program (for Publication)

Chris Kenton presented Regulation 1507 Alternative Routes to Teacher Licensure & Certification Program. The Board reviewed and discussed the proposed regulation.

A motion to table the regulation was made by Stephanie DeWitt and seconded by Terri Eros. ***The motion carried*** (12 Yes to 0 No's – Allen, Augustus, DeWitt, Eros, Guido, Hall, Kohan, O'Malley, O'Neill, Murphy, Pinkston, and Smith).

B. Regulation 1510 – Issuance of Provisional and Initial License (for Publication)

Chris Kenton and Wendy Modzelewski presented suggested changes to Regulation 1510 Issuance of Provisional and Initial License. The Board reviewed and discussed the proposed changes.

A motion to approve the regulation as amended for publication was made by Darren Guido and seconded by Sandra Hall. ***The motion carried*** (12 Yes to 0 No's – Allen, Augustus, DeWitt, Eros, Guido, Hall, Kohan, O'Malley, O'Neill, Murphy, Pinkston, and Smith).

C. Regulation 1511 – Issuance and Renewal of Continuing License (for Final Order)

Chris Kenton and Wendy Modzelewski presented Regulation 1511 Issuance and Renewal of Continuing License for Final Order. The Board reviewed and discussed the proposed regulation.

A motion to table the regulation was made by Sue Smith and seconded by Fran O'Malley. ***The motion carried*** (12 Yes to 0 No's – Allen, Augustus, DeWitt, Eros, Guido, Hall, Kohan, O'Malley, O'Neill, Murphy, Pinkston, and Smith).

D. 1515 – Hearing Procedures and Rules (for Final Order)

Chris Kenton and Laura Makransky presented Regulation 1515 Hearing Procedures and Rules for Final Order. The Board reviewed and discussed the proposal.

A motion to approve the regulation as amended for publication was made by Terri Eros and seconded by Gerald Allen. ***The motion carried*** (12 Yes to 0 No's – Allen, Augustus, DeWitt, Eros, Guido, Hall, Kohan, O'Malley, O'Neill, Murphy, Pinkston, and Smith).

VI. Discussion Items

A. Regulation 1505 and Standard Certificate Guidelines for Regulations

The board reviewed and discussed revisions to Regulation 1505 as well as options for including some of the regulatory language in individual certificate regulations for clarity.

B. Hearing Officer Position Selection Procedures

The board discussed procedures for review and approval of applicants for the position of Hearing Officer and determined that prospective applicants will be screened before presentation to the board and that applicants will be invited before the board for a brief interview. Gerald Allen, Amber Augustus, and Sue Smith volunteered for a subcommittee to develop interview questions for the applicants.

C. Dean of Students Regulation

The board discussed problems concerning current district employees in the role of Dean of Students and other similar functions. There is currently no regulation regarding these positions and there are people in these positions throughout the state that hold no teaching license or certification.

VII. PSB Standing Committees

A. Licensure & Certification Criteria Committee

- Chris Kenton provided the Board with an update. The next meeting is scheduled for November 13, 2017 at 1:00 p.m. in the Cabinet Room at the Townsend Building.

B. Professional Development and Associated Compensation Criteria Committee

- Chris Kenton provided the Board with an update. The next meeting is scheduled for January 18, 2017 at 1:00 p.m. in the Cabinet Room at the Townsend Building.

VIII. Other

None

IX. Public Comment

Franky Livoy gave public comment with concerns over Regulation 1505.

X. Adjournment

A motion to adjourn was made by Sue Smith and seconded by Sandra Hall. ***The motion carried*** (12 Yes to 0 No's – Allen, Augustus, DeWitt, Eros, Guido, Hall, Kohan, O'Malley, O'Neill, Murphy, Pinkston, and Smith). The meeting adjourned at 7:54 p.m.